

TENNESSEE DEPARTMENT OF FINANCE AND ADMINISTRATION
Information Systems Technical Consultant – Facilities Support

Job Summary: Reports to the Manager of Facilities Support within Strategic Technology Solutions, is responsible for providing the state's two data centers facilities building management support, aiding with hardware provisioning & installation, aiding with asset management, and IT space physical infrastructure.

Responsibilities:

- Design and coordinate the deployment of network connectivity in regards to copper and fiber optic cabling and patching infrastructure for all data center and computing spaces.
- Design and coordinate the installation and loading of server cabinets and Telco network racks from initial device installation to final network and power connections for all data center and computing spaces.
- Maintain rack elevations and administration of rack elevation software.
- Coordinate the deployment of electrical connectivity for all data center and computing spaces.
- Provide procurement and logistical support for getting all required materials, hardware, systems, accommodations, and other essentials for all equipment installations.
- Guide data center administrators in the provisioning and installation of server, network, and other hardware both remotely and/or in person.
- Monitor and forecast the consumption of power, cooling, and space of data center and computing spaces.
- Assist in maintaining control of access to North and South data centers by employees and vendors.
- Assist in maintaining the North and South data center's security video NVR's and cameras to include ensuring retention policies are being adhered to.
- Maintain guard, camera, badging, data center facilities workstations and servers ensuring licensing, backup, patching and antivirus are kept up-to-date.
- Aid with hardware provisioning which includes gathering requirements and specifications for server, supply, hardware, and other materials requests and establishing relationships with vendors.
- Manage logistics with facility contractor for hardware, supply, and other material procurements for all data center server room IT provisioning requests.
- Assist administrators in deploying server systems from a "bare metal" state to an "online" operating system for all hardware provisioning requests.
- Work with SAT team, and aid with the creation and implementation of hardware provisioning and decommission workflow policy.
- Assist with the maintenance of Asset Management and Inventory policies.
- Assist the SAT team as needed in regards to infrastructure logistics for proof of concept and production projects.
- Maintain high quality of work and great attention to detail work for tasks being executed by themselves or by others on their behalf.
- Maintain a comprehensive view of the project or task at hand to keep "the big picture" in mind
- Stay up to date on industry hardware and software technologies that will benefit infrastructure operations.

Minimum Qualifications: Bachelor's degree in an IT or Business related field. Relevant professional information technology experience may be substituted for the required degree.

- Three years of experience with facilities and building management support, aiding with hardware provisioning & installation, aiding with asset management, and IT space physical infrastructure.
- Prior state government experience is a plus.

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Knowledge, Skills, Abilities, Competencies:

- Decision Quality
- Problem Solving
- Conflict Management
- Drive for Results
- Learning on the Fly
- Technical Learning
- Informing
- Planning
- Priority Setting
- Time Management

The State of TN is an Equal Opportunity Employer.

Resumes should be submitted via email to EIT.Resumes@tn.gov

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.